

TENDER DOCUMENT

**SUBJECT : BIDS FOR DISPOSAL OF CONDEMNED
STAFF CARS**

TENDER NO. : SMR/ADMN/CP005/2023L/PT

DUE DATE : 12/05/2022

EMD : Rs. 5,000/-

TENDER FEE : NIL

	<p>प्रायोगिक सूक्ष्मतरंग इलेक्ट्रॉनिकी इंजीनियरी तथा अनुसंधान संस्था SOCIETY FOR APPLIED MICROWAVE ELECTRONICS ENGINEERING & RESEARCH आई आई टी कैंपस, पवई, मुंबई 400076. फोन : 022 25723030/7221 फैक्स : 022 25723254 IIT CAMPUS, POWAI, MUMBAI 400 076. TEL. : 022-25723030/7221, Fax : 022 25723254 WEB SITE : www.sameer.gov.in E-mail : purchase@sameer.gov.in</p>
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PREFACE:

Society for Applied Microwave Electronics Engineering and Research (SAMEER), an autonomous body under the Ministry of Electronics and Information Technology, Government of India located at IIT Campus, Hill side, Powai, Mumbai – 400 076, Invites sealed tenders from the reputed and experienced firms/individuals for the disposal of the CONDEMNED STAFF CARS on “As is, Where-is Basis” kept at its Mumbai campus.

NAME AND ADDRESS OF THE AUTHORITY

Director General SAMEER
SAMEER, IIT Campus, Hill side, Powai, Mumbai – 400 076

1. ADDRESS FOR THE DOWNLOADING OF TENDER DOCUMENT:

<http://www.sameer.gov.in> or <https://eprocure.gov.in/cppp/latestactivetenders>

2. SCHEDULE FOR INVITATION OF BIDS:

2.1 Date of issue of Tender Document : **18/04/2022 to 10/05/2022**

2.2 Last date of receipt of Tender at SAMEER, Mumbai : **12/05 /2022 up to 05.00 P.M**

2.3 Date of opening of Bid : **13/05/2022 at 10.30 AM**

Conference Room, 2nd floor, SAMEER - Main lab building, IIT Campus, Hill side, Powai, Mumbai – 400 076

2.4 Validity of Tender : 90 days from the date of opening of the tender.

3. EARNEST MONEY DEPOSIT (EMD):

- A. The bidder is required to pay Earnest Money Deposit of **Rs.5,000/-** (Rupees Five Thousand Only) per vehicle (Refundable) shall be furnished in the form of Demand Draft / Pay Order in favour of “**Society for Applied Microwave Electronics Engineering and Research**”. The EMD shall bear no interest. Tender without EMD amount will not be considered and rejected outrightly.
- B. D.D. of EMD must be placed along with the bid in the sealed envelope.
- C. Cheques are not acceptable as earnest money deposit under any circumstances and in such cases offer will not be considered.
- D. The EMD of unsuccessful Bidders shall be released at the earliest after declaration of the highest bidder by the Competent Authority. Successful bidder’s EMD will be adjusted against the offer.
- E. **Forfeiture of EMD** : Earnest money of a bidder will be forfeited, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender.

4. ELIGIBILITY FOR SUBMITTING BIDS:

All Indian citizens and legal entities registered in India are eligible for submitting bids. The bidders are required to submit a copy each of their PAN card and document (Aadhaar Card/ Passport/ Voter Card/ Electricity Bill) in support of their address. In addition, a copy of the first page of the bank pass book and a cancelled cheque is required to be submitted. The bidders

having GSTIN should provide a copy of the relevant registration document . Companies/ Firms/ Society etc. should provide a copy of the relevant registration certificate. **All the copies should be self-attested.**

Note: The following shall not be eligible to submit bids: -

- A. Employees of SAMEER and their close relatives,
- B. A company or firm or any other person if near relative (s) of any employee of SAMEER having official dealing with it/him/her is working or having stake in that firm or company.
- C. Near relative(s) for this purpose is/are defined as:
 - i. Members of Hindu Undivided family (HUF).
 - ii. Husband and Wife.
 - iii. One is related to other as father, mother, son, son's wife (daughter-in-law), daughter, daughter's husband (son-in-law), brother, brother's wife, sister, sister's husband (brother-in-law).

5. PROCEDURE FOR SUBMISSION OF TENDER:

- I. Tenders are invited under single bid system.
- II. Tenders should be type-written or printed with indelible ink or written in pen and submitted in a sealed cover.
- III. The bidders shall submit one sealed envelope super-scribing **“DISPOSAL OF CONDEMNED STAFF CARS”**, addressed to the Registrar, SAMEER. The bidder shall quote separately for each car.
- IV. The Tender should be dropped in the Tender Box kept at the Gate of SAMEER, Mumbai, up to 5:00 P.M. of the closing date.
- V. The Tender document can be submitted by post, speed post, courier or by hand. SAMEER will not be responsible for any delay, loss or non receipt of the bid sent by post/courier. A bid sent through any mode other than as mentioned above will not be accepted.
- VI. The bidder shall ensure that each page of the tender and all other enclosures appended to it are signed and stamped by the person authorized to sign the tenders, as a token of having read and understood the terms and conditions contained therein before filling the tender document for bid process.

6. GENERAL INSTRUCTIONS:

- I. The condemned staff cars can be inspected physically by prospective bidders at SAMEER, IIT Campus, Hill Side, Powai, Mumbai – 400 076 between 2 PM to 5 PM, from 18.4.2022 to 28.4.2022, by contacting at 9892409481/022-25727132.
- II. Payment in full will have to be submitted by the successful H-1 bidder in the form of Demand Draft from any Nationalized Bank in favour of **“Society for Applied Microwave**

Electronics Engineering & Research” before taking delivery of the condemned staff car within 10 days of the date of acceptance of the offer.

- III. The delivery of the condemned staff car will be arranged only after the successful bidder submits documentary evidence in support of residential status (Aadhar Card/Voter's Identity Card/Passport/Driving License or any other valid proof of address in case of individual and Registration Certificate in case of firms etc.).
- IV. The successful bidder/s must remove auctioned staff car within 10 working days of making the payment in full failing which penalty of Rs. 200/- (Rupees Two Hundred only) per day will have to be paid. If the staff car is not removed within 15 days from the date of auction, the earnest money will be forfeited and the bidder will have no claim over the vehicle(s), whatsoever.
- V. The successful bidder will make his/her own arrangement for taking away the auctioned staff car and he will not be entitled to claim any facilities or assistance for removal of the car from the office of SAMEER.
- VI. The condemned staff cars are auctioned strictly on “As-is-Where-is Basis”. The staff cars will be handed over on the assumption that the tenderer has inspected the vehicle which is being auctioned by this department. No complaint will be entertained after the sale.
- VII. If the Competent Authority feels that the highest rates offered by the bidder is not reasonable, the sale of the condemned staff car will be treated as cancelled and tenderer will have no right to take this case to any Court of India because such cancelation of sale of condemned staff car will be done at the discretion and in the interest of SAMEER.
- VIII. If the bidder fails to observe/comply with any of the above stipulations, the Earnest Money shall be forfeited by SAMEER.
- IX. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached.
- X. Tenders will not be accepted after the time and date fixed for the receipt of tenders as set out in the Tender Notice or subsequent extensions, if any.
- XI. A bid submitted without EMD or incomplete bid will not be considered and the same will be rejected.
- XII. Any conditional tender will not be accepted.
- XIII. Any correction or alteration is not allowed in the Financial Bid.
- XIV. The Highest bidder will be decided on the basis of total price value quoted inclusive of applicable taxes (if any).
- XV. This Department reserves the right to accept or reject any/all bids without assigning any reason.

7. LEGAL:

- i. SAMEER or any person authorized by it reserves the right to accept/reject any or all the tenders in part or full or divide the work among two or more parties without assigning

any reasons therefore and, in such case, bidders shall not have any claim on the Office of SAMEER.

- ii. SAMEER shall not be responsible for any injury or death of any person at site due to accident or malfunctioning of the vehicle or by negligence of staff.
- iii. No payment will be made to the contractor for damage caused to him or his staff.
- iv. The individual/firm is responsible for proper entry of workman at the entry gate of SAMEER and should get registered them in entry register kept with the guard.
- v. No man power shall be engaged below 18 year of age.

It will be the responsibility of the contractor to meet transportation, food, medical and any other requirements in respect of the persons deployed by him. The Office shall not be responsible for any damages, losses, claims, financial or other injury to any person deployed by service providing agency during the course of their performing the functions/ duties, or for payment towards any compensation.

vi. EVALUATION CRITERIA:

- i. Bids shall be opened by the Designated Evaluation Committee. Bidders may attend if they wish.
- ii. Total number of bids received will be announced to bidders at the time of opening the bid.
- iii. Price quoted in each Financial Bid will also be announced to bidders.
- iv. Evaluation committee will evaluate the Financial Bid and submit their reports to the competent authority.

Terms & Conditions and General Information

1. Tender document can be obtained from the General Administration Section of SAMEER located at IIT Campus, Powai, Mumbai-76, between 2 pm to 5 pm, on all days except Saturdays, Sundays and public holidays.
If the Tender document is downloaded from our website <http://www.sameer.gov.in> or <https://eprocure.gov.in/cppp/latestactivetenders>, then **EMD** should be paid, **along with Bid**.
2. The vehicles can be inspected at **SAMEER IIT Campus, Powai, Mumbai 400076** during office working days from **18.4.2022 to 28.4.2022, between 2 PM to 5 PM**. The contact point for visit or for any inquiry would be **Shri Vijay S. Sonar, Supdt. Tel. No. 022 25727132. In case Shri Sonar is not available, Shri Vinod Kumar Sharma, Registrar may be contacted over Tel. No. 022-25725213.**
3. All Taxes and Duties to be paid extra, as applicable, at the time of taking the delivery of the vehicles.
4. The sale shall be on 'As-is-Where-is basis'.
5. It is the responsibility of the bidder to assess the vehicles properly before quoting. No further claims will be entertained after opening of the bids.
6. Bids received after the due date will not be entertained.
7. The amount of the bid shall be valid for a period of 90 days for acceptance from the date of opening of the bid.
8. The sealed offer must be accompanied by EMD.
9. Bidders cannot withdraw their offer once it is submitted to SAMEER-Mumbai. If they fail to execute the transaction, the EMD will stand forfeited.

10. Bidder should have a valid Driving License/Aadhar Card/Pan Card for the disposal condemned vehicles. Copy should be attached along with the tender.
11. EMD of unsuccessful bidder will be returned within a reasonable Period.
12. EMD of successful bidder will be adjusted in final payment from the bidder.
13. No enquiry of bidder shall be entertained once the vehicle is lifted by them.
14. The personnel employed for the inspection of the vehicles, shall strictly obey the Safety Rules in force while working in SAMEER, Mumbai.
15. The inspection job shall be done without damaging the premises / roads / drains etc. The buyer shall make good the damages, loss, etc., in the event of any damage.
16. Taxes, as applicable at the time of taking delivery of the vehicles shall be at the cost of the buyer.
17. The successful tenderer with highest bid will be issued a sale order and shall have to make full payment for the cost of the vehicle/s plus taxes in the form of Demand Draft / NEFT, in advance within 7 days from the receipt of Sales order. Any additional payment, if required, shall be made to SAMEER, Mumbai, before taking delivery of the vehicle/s. It is not binding on SAMEER to sell all the vehicles to a single bidder. It will sell the vehicle to the bidder to who/ which quotes the highest price for a particular vehicle.
18. In case the bidders fail to pay the full amount within 7 days of receipt of sale order, their EMD is liable to be forfeited and their bid will be cancelled.
19. Removal of vehicle/s shall be done only during working hours of SAMEER. No vehicle/s will be allowed to go out after 5:30 PM on week days. Similarly, no vehicle/s will be allowed to go out on Saturdays, Sundays and Holidays.
20. The buyer will arrange to remove the vehicle/s sold to him within the stipulated period.
21. SAMEER, MUMBAI also reserves the right to accept/reject the offers or cancel the whole tender proceedings without assigning any reason whatsoever. The decision of SAMEER, MUMBAI will be final and binding on the bidder(s). BIDDERS are not entitled to claim any damage or compensation in case of such cancellation.
22. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to jurisdiction of the courts located at Mumbai.
23. The resultant contract shall be subject to the Indian laws.

Condemned Staff Cars at MUMBAI

SN.	Make & Model of Vehicle	Registration No.	Date of Registration	Purchase Price	Reserve Price	Horse Power
001	Mahindra & Mahindra Scorpio Hawk	MH03-AZ-7318	15/07/2011	8,59,850/-	80,000/-	2179 CC
002	Honda City ZX EXI MT	MH06-AF-0850	31/03/2006	8,01,747/-	50,000/-	1497 CC
003	Tata Sumo Victa EX	MH03-AR-6775	30/09/2009	6,99,089/-	50,000/-	2956 CC
004	Omni LPG STD. BS3	MH03-AR-2554	07/02/2009	2,75,395/-	40,000/-	796 CC

BID

1. EMD : Rs.5,000/- a. DD Number: _____

b. Name of the Bank: _____

2. Name of the Company/Firm/Agency/Individual : _____

3. Status of the Bidder (Company/Firm/Agency/Individual): _____

The Company/Firm/Agency etc. should have been registered under the Indian law as applicable.
A copy of the registration certificate is required to be submitted.

4. Address: _____

(A copy of the document in support of the address is required to be submitted.)

5. Contact person's name and mobile number: _____

6. Bank Details: a. Account Number : _____

b. Name of the Bank : _____

c. Name of the Branch : _____

d. IFS Code : _____

(A copy each of the first page of the pass book and a cancelled cheque is required to be submitted.)

7. PAN : _____

(Attach a copy of the PAN Card)

8. GSTIN : _____

(Attach a copy of the relevant registration document.)

9. Price Quoted:

Vehicle No.	Purchase Price in Figures (Rs.)	Purchase Price in words
MH03-AZ-7318		
MH06-AF-0850		
MH03-AR-6775		
MH03-AR-2554		

10. GST as applicable:

11. TCS (Tax Collected at Source): As applicable

Signature of the Bidder:

Name of the Bidder:

Seal, in case of Company/ Firm/ Society etc.